



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVT. RAJMATA VIJAYARAJE SINDHIYA KANYA
MAHAVIDYALAYA KAWARDHA, KABIRDHAM
CHHATTISGARH**

**NEAR PROFESSOR COLONY
491995**

www.rvrsgirlscollegekawardha.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

In the whole Kabirdham district of Chhattisgarh State, only Kanya Mahavidyalaya is available for separate Girls education. The College was established on 05 July 2005 as an undergraduate college. The institute is situated in tribal and backward class dominated belt. The college was first affiliated to Pt. Ravishankar Shukla University, Raipur (Chhattisgarh). Now, the college is affiliated to Hemchand Yadav University, Durg (Chhattisgarh). The college provides education in Science, Commerce and Arts in undergraduate programs. The total strength of girls students has reached more than about 1600 in the institute. The institute provides the best environment for sharing knowledge, information and experience among students. The college has a single unit of NSS for girls. There are six classrooms available for teaching to students. The library of the college has more than 14374 books. The college has parking areas for students. The institute is providing all the facilities for girl's education.

Vision

Our aim is to continuously strive to provide education to girls in a healthy learning environment.

Mission

MISSION- The mission of institute is given here

- To establish infrastructure and fill up vacant posts.
- To start professional course in college.
- To begin PG Courses and research degree.
- To explore more Information communication and technology (ICT) techniques in college.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- It is only Girls College in whole Kabirdham district.
- College has own building and also currently hostel facility.
- The college has NSS unit for girl students.
- Staff is well experienced, highly qualified, competent and dedicated.

Institutional Weakness

- Lack of permanent teaching, nonteaching staffs.
- Poor infrastructure and other facilities.
- College is not registered under 12B hence cannot take grant from UGC

- Unavailability of competition examination books such as UPSC, PSC, SSC etc.
- Academic calendar is not followed as university does not conduct the examination in time.
- Staff is over burdened with non-academic work.

Institutional Opportunity

- There is ample opportunity in the area to tie up with big industrial houses and educational institutions.
- To start PG classes for better education environment.
- To start NCC for girl wing.
- To open certificate / diploma courses by govt./self finance.
- To start UPSC/PSC /Railway/Banking /SSC coaching.

Institutional Challenge

- The main challenge is to get quality students from the catchment area.
- There is a need to enhance infrastructure, ICT facilities available in the college.
- To buildup students towards job after graduation.
- To get grant from local stakeholders for institute development.
- The filling of vacant position of teaching and nonteaching staffs is major issue for academic growth.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. Rajmata Vijayaraje Sindhiya Girls College Kawardha is affiliated under Hemchand Yadav University Durg, Chhattisgarh. The curriculum followed by the college is designed by the affiliated University. The full time teachers of the college represent the college in the paper setting, evaluation and another implementation of the curriculum of the university. The college follows to university for curriculum, according to syllabus, we do get choose for learning experimental among students by project or field works. The teachers prepared teaching plan for teaching aid. The maximum number of teachers use information technology and communication (ICT) for enhancing teaching skill. According to the academic calendar of the university, we conduct many examinations such as unit tests, pre final tests, oral tests, surprise tests etc. The institution provides in instructing moral values among its students by imparting additional inputs like gender equality, human value, soft skills, environmental cleanness, tree and plantation, etc. The students, teachers, employees are very much involved in the process of proper implementation of the course curriculum. The feedback of the students are collected and analyzed by institute.

Teaching-learning and Evaluation

The teaching, learning and evaluation cell of the college tries to provide for the various needs of the students. The college keeps a record of enrolled students, pass out students during each academic year. The institute follows reservation policy for reserve category in admission as per given norms of central/state government. It takes specific strategies to improve the slow learners and to encourage the advanced learners. The college uses an effective teaching learning process such as PowerPoint presentation which strives to motivate and engage all

the students in the entire process. The college has introduced a number of innovative methods in teaching learning. To enhance the quality of education and grasping capacity of the students. The college takes utmost precautions to make internal assessments transparent and robust. The marks of the internal evaluation are displayed by college notice boards, so that students can raise any grievances related to the evaluation and get them resolved. At present the college has 04 full time teachers, and 8 guest lecturers use information communication and technology (ICT) for effective teaching. The college gives special attention towards course outcomes (CO), program outcome (PO) and program special outcome (PSO). The college keeps a record of current year students.

Research, Innovations and Extension

The college has small infrastructures for research. The college teachers are doing research work and preparing research papers for publishing in journals. The teachers participate in seminars, conferences, workshops, and symposiums for presenting papers. In the extension activities, NSS cadets give important contributions in cleanliness programs, social activities, tree plantation etc. The college promotes a well-knit neighbourhood community network in which students actively participate. The college is focusing on collaboration work and exploring innovations programs.

Infrastructure and Learning Resources

College has been trying its best for optimum utilization of its land resource to provide and develop infrastructure and learning resources for the teaching learning programme keeping in view the increased number of students over the years. At present the college has six class rooms, four laboratories for providing teaching learning to the students. The college is trying its best to provide maximum facility to the students and for the growth of academic pursuit by utilizing its optimum resources. The college has two ICT in built class rooms with LAN connection. The library of the college has more than 14374 books in various subjects. The library keeps a record of who visits the library. The college has limited Wi-Fi facilities on campus. There are twenty-two computers available in college for student learning. The college campus is under the surveillance of CCTV cameras fitted.

Student Support and Progression

The college has an effective student support and progression system. The maximum number of enrolled students in institute have been benefited by scholarship provided by the government during the last years. For the student progression, the college organise soft skill, language and communication skill, ICT skill programs. The college also organises career counselling, expert lectures for competition examinations. The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.

Many graduate students of college go to study for higher education. The graduate students are working with the state government and many students are preparing for civil examinations. The college has an active student

council which is formed every year and they actively participate in various activities. The students take active participation in various sports and cultural activities. Alumni association plays an important role in the progression and development of the institution. Their involvement is expected to rise further as they have chalked out numerous programs to be carried out for the well-being of the institution.

Governance, Leadership and Management

Girls college is a premier institution for women education in kawardha. The vision and mission of the institution is to empower women by providing quality higher education to the women of remote and backward areas. The vision and mission of the college is reflected through the nature of governance of the institution in which participation of all the stakeholders is ensured. A proper planning is followed for different activities to be conducted by the institution. E-governance has been implemented in various areas such as administration, finance and admission. The college organizes seminars, workshops, guest lectures, computer training programmes for the professional development of the teaching and non-teaching staff. The authority also encourages the staff and the students to attend such programs outside. Besides these, the authority takes initiatives to assess the performance of the teaching and nonteaching staff through various means so that the staff can improve quality. The college maintains transparency for all its financial transactions. The institution takes initiatives to review the performances of the teachers and takes measures for teaching learning reforms, apart from following mandatory internal assessment processes. The IQAC arranges different programmes for promoting quality culture of the institution. It also suggests and helps the departments and various bodies to arrange such programs.

Institutional Values and Best Practices

Girls college is a pioneer of women education in kawardha. As a Girls College, the institution is very sensitive to the safety and security of the students, highly concerned about the academic and psychological well-being of the learners, and values the comfort level of its pupils. The institution celebrates national festivals, the birth and death anniversaries of national personalities as well as renowned personalities of the state. The faculty members of the college realise the necessity of imparting knowledge not only in the college campus but also in the neighbouring schools to empower future generations and for the development of the society as a whole.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. RAJMATA VIJAYARAJE SINDHIYA KANYA MAHAVIDYALAYA KAWARDHA, KABIRDHAM CHHATTISGARH
Address	Near Professor Colony
City	KAWARDHA
State	Chhattisgarh
Pin	491995
Website	www.rvrsgirlscollegekawardha.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	B. S. Chauhan	07741-232074	8109644110	-	rvrsgirlscollegekw dnaac@gmail.com
IQAC / CIQA coordinator	Asit Kumar	07741-232054	9685857871	07741-	asitraipur@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	05-07-2005			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Chhattisgarh	Hemchand Yadav University Durg	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	02-05-2017	View Document		
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Professor Colony	Urban	5	1506.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Twelve pass	Hindi	180	101
UG	BA,Arts	36	Twelve pass	Hindi	900	687
UG	BSc,Science Maths Group	36	Twelve pass	Hindi	180	73
UG	BSc,Science Biology Group	36	Twelve pass	Hindi	600	451

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				12			
Recruited	0	0	0	0	0	0	0	0	5	7	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	3	1	0	4
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	1	0	0	1
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	1	4	0	5

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	0	0	0
	Female	1312	0	0	0	1312
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	279	217	132	152
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	213	168	128	119
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	674	597	434	435
	Others	0	0	0	0
General	Male	146	116	106	71
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1312	1098	800	777

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
105	105	105	105	105
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1312	1101	800	777	705
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
359	344	299	272	272

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
238	212	90	119	82

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	12	12	12

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
27	27	27	27	27

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 6

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
021.14	010.95	09.39	023.34	029.75

4.3

Number of Computers

Response: 21

4.4

Total number of computers in the campus for academic purpose

Response: 21

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

The college is affiliated to Hemchand Yadav University Durg, Chhattisgarh. The entire curriculum aspects for undergraduate programmes are designed by affiliated universities. The effective curriculum delivery, plan and documentation process are discussed here

1. Academic Calendar of College – The academic calendar provided by the university. On the basis of the university academic calendar, the college IQAC cell prepares a schedule for the entire year. The plan for all the academic activities is prepared in the college academic calendar.

2. **Time Table** – The institute prepares a time table for delivering lectures.

3. **Activity-** The concerned department organizes various activities for delivering effective curriculum such as seminars, quiz etc.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Response

The college has adopted a method of assessing the academic performance of the students on a continuous basis such as written, oral, practical and integrated mode. The better performance of students in various modes is considered for evaluation.

1. Written mode

a) **Tests for student-** class tests are held and students are allowed to verify their answers among themselves.

b) Pre final examination for Students- The marks allotted for internal exams are 10% for assessment in annual.

In this framework, the college conducts internal exams. Pre-final exams are conducted by college for B.A., B.Sc. B.Com. first, second- and third-year students.

2. Oral mode- Conducted viva and oral examination in class rooms.

3. Practical mode- The laboratory work has been done in practical subjects and assessment of their performance.

4. Integrated mode – All the department has conducted seminars

Response

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File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 50

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response-

All departments in the institute have courses in their curriculum which integrate cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The syllabus included various issues, which have been written and explained below.

Gender equality:

This college belongs to the only girls education institute. Institute encourages boys and girls to participate in sports, cultural and various activities.

College has functional

1. Women's empowerment Cell headed by senior faculty members who look into the problems of girl students regarding academics and personal.
2. Internal complaints committee has been established for addressing the grievances from time to time.

Environment and Sustainability

In environmental studies, the institute takes pot and plant from the student under the environment curriculum. The students of first year have visited a particular allotted place for field work. Institute is carried out on a regular basis and colleges have been conducting various events such as environment cleanness, tree plantation, and environment protection programme.

Human Values:

Our institute always believes in making each student a good human being. Students learn not only respect to teacher, seniors but also respect themselves. A necessary part of the curriculum is to inculcate good human values among students. College has an Anti Ragging Cell to ensure a ragging free environment. Discipline committee headed by senior faculty to take care of human values.

Professional Ethics:

Institute has given equal importance to professional ethics along with academics because knowingly and willingly students should not do wrong things. District legal services authority helps students in college for legal advisory. College has organized various personality development programs through skill development cells to increase the employability of students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.81

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 45.27

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 594	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni</p> <p>Response: D. Any 1 of the above</p>	
File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback process of the Institution may be classified as follows: Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 85.37

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
594	541	417	403	345

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
620	595	515	470	470

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 74.74

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
333	290	201	205	147

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Response-

Students are assessed on the basis of their overall performance in the academic year.

Strategies for slow learners:

Slow learners are identified after the class unit test examination at the end of the unit. They are conducted such as group discussion, seminar, remedial classes for slow learners by institute. The question papers of the external examinations of previous years are discussed in the classes. Students with poor performance in group discussion and seminars are given special guidance by the teachers.

Strategies adopted for advanced learners:

Advanced learners are encouraged for participation in various activities. The institute organise tutorial program for advance learner. Institute organizes poster competition, expert lectures.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 109.33

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response

The experiential learning, participative learning and problem-solving methodologies have been incorporated in the teaching learning process of the college.

Experiential Learning:

The experiential learning has been combined in the teaching learning process of the college, which focuses on student development. For enhancing experiential learning, the laboratory needs well-equipped instruments and facilities. The experiments have an important role to play in enhancing knowledge in subjects. The departments of Chemistry, Botany, Zoology, Geography, Physics and Computer Science provide experiential learning by means of laboratory work, field work. The students are given sufficient scope to perform the experiments individually. The work done by the students from the experiments help them to gather knowledge and learning.

Participative Learning

The participative learning to enable and empower the students to share, analyze and enhance their knowledge through participation in seminar, group discussions, surprise test, oral test etc. Therefore, our institute organize various program for actively participation of students.

The college organizes quizzes, essay, speech competition, on relevant topics as a strategy of participatory learning.

Teaching aids like power point presentation, online class by google meet, or Zoom or Webex or Team are used to facilitate participative learning.

Problem Solving Methodologies

NSS cadets of the college acquire problem solving skills through various activities and programs undertaken by them which enhance their ability to solve various academic related problems. The students of the NSS wing of the college are always encouraged to get involved in various social issues of the society which indirectly increase their problem-solving techniques. The students get opportunity to acquire problem solving ability by becoming members of student union, which in turn help to tackle various academic and social problems.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Response

Information communication and technology (ICT) has played an important role in the effective teaching learning process. Students can easily understand pictures, graphs and data by using ICT tools. Therefore, it is necessary to use ICT for the teaching process. Creativity and innovation in the teaching learning process improves the learning method and quality of education. ICT teaching aids like PowerPoint presentations, online class by google meet or other are used to simplify advanced learning. Inviting lectures to deliver talks on relevant topics of curricula. The interaction in lecture enhances the knowledge of the students. Students are encouraged to present power point presentations in seminars, which help them to be familiar with modern teaching-learning techniques.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 109.33

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 44.44

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 15

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	1	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.08

2.4.3.1 Total experience of full-time teachers

Response: 37

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Response:

Our college has conducted internal assessment work according to the academic calendar. The college is affiliated to Hemchand Yadav Durg University. The college follows an evaluation system as recommended by the University.

The internal evaluation is done under the following heads:

Unit tests, group discussions, seminars, quiz, oral test, surprise test. Quizzes organized in the classes also help to test the intelligence of the students. Oral tests also act as a mechanism to evaluate the knowledge of the students. Teachers also take Surprise Tests as a means of continuous and comprehensive evaluation. After the completion of a unit/chapter the students are given home assignments on the topics. Pre final Examinations – 10 % out of total marks of subject papers. Marks of internal evaluation are displayed by the college within 15 days so that the students can raise any grievances related to the evaluation and get them resolved.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Response:

The examination committee conducts examinations according to the schedules given in the academic calendar of the college. The dates of various internal assessment examinations are displayed well ahead of time in college noticeboard. The marks obtained in examinations are displayed in the notice boards. There is provision for counter checking of marks by the students.

The students have issue related to internal examination marks of college, so student can give complaint to grievance cell. This cell immediately resolves their problems. As internal evaluation is a process to review the academic performance of the students, efforts have been taken by the college to make the system transparent and strong. The students are given the liberty to interact with the teachers to resolve any grievances regarding the assessments. The students can also interact with their respective mentors to address any problem related to internal examinations.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Response:

The main features of program outcomes (PO), program specific outcomes (PSO) and course outcomes (CO) are stated, displayed and communicated.

Program Outcomes:

All the programs stress on the following objectives:

- 1.To understand the basic concepts of the subjects.
- 2.To help the students in acquiring the knowledge of basic scientific instrumentations and proper laboratory techniques.
- 3.It provides opportunity to the students to develop a serious understanding of social issues.
- 4.It provides ample scopes to deal with current environmental issues.
- 5.To help the students to communicate the knowledge gathered in various subjects through different mediums of communications.

Program Specific Outcomes:

- 1.To enhance the decision-making capacity on various social issues.

The students get opportunity to gather more information on emerging trends with the help of computer skills imparted to

- 1.them
- 2.The knowledge gathered through experimentations in the science laboratories help the students to get hands on information.
- 3.It enhances the ability to prepare reports on projects and field study.

Course Outcomes:

- 1.To have fundamental knowledge of the course they pursue.
- 2.To help the students comprehend the subjects, various teaching techniques are used.
- 3.To develop the skills to appreciate various social issues related to their subjects.
- 4.To become familiar with modern learning techniques.
- 5.The courses also intend to enhance the employability skills of the students.
- 6.The syllabi of the various programs are prepared by the affiliating University

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Response:

The course outcomes are measured on the basis of the marks obtained by the students. Internal Assessment conducted by procedure prescribed by the university helps to observe knowledge and skills of the students. These assessments are done on the basis of marks obtained in the internal examinations. Viva voce of Practical Examinations is also used as a tool to measure the learning outcomes. The students are assigned home assignments on a particular topic to measure their knowledge and skills. Class Tests also served as tools for measuring the attainment of course outcomes. The departments frequently organize quizzes among the students to map their knowledge of the subject. Participation of students in various competitions like quizzes and debates also reflects their academic performance. The results of the examinations conducted by the university are used as measures to access program outcome, program specific outcome and course outcome

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 80.48

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
238	212	90	119	82

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
265	237	122	167	105

File Description	Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.23	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 5

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.33

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	3	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Every year the NSS organizes a seven days camp in the nearby villages with the help of Gram panchayat. The students are staying for 07 days in the village. During the camp were the expert lectures on leadership development, personality development, importance of cleanliness, youth and their challenges, chemical and environment balance and blood donation importance. This NSS camp has helped and learned to understand the rural life of villagers, difficulties and challenges faced by the villagers. Due to this the students can give the possible any social solutions for the same. Apart from the camp the NSS also organized many activities like plantations, awareness programs on handwashing and disease prevention, blood donation camp, aids awareness, national unity and commitment day, national youth day etc. The college has been maintaining an environment in which students and faculty are encouraged to participate in social outreach programmes. Students learn civic activity as well as their responsibility towards society to which they belong through such neighbouring area programmes. Such programmes sensitize the student volunteers towards the social issues and take challenges of the lesser privileged section of the society. Extension activities undertaken by the college help the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 9

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 5

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 3.65

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
40	40	44	23	22

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 2

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 2

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response

The college encourages the departments to implement and participate in teaching and learning techniques. The institute provided all class rooms with a sufficient number of tables and chairs, natural ventilation, green / black boards. In order to use the ICT facilities, limited class rooms are provided with LCD projectors. All class rooms are cleaned regularly to maintain overall ambience. The infrastructure is available to conduct various activities such as seminars, workshops, expert lectures etc. The institute has hostel facilities having 50 rooms to accommodate 100 girls in the campus. The post is not sanctioned for Hostel hence it is not started in this academic year. The institute provided 22 computers compatible with the latest version. Few computers are connected with LAN.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Response-

The institute has facilities for cultural, sports and gymnasium facilities.

Cultural activities- The institute has facilities for preparation of cultural activities and sports facilities. The college encourages and gives a platform to the students to bring the best talent by participating in cultural events in the entire academic year. Our students participated in singing, dancing, etc. and other cultural programs organized by "Annual function" in college.

Sports- The institute has indoor and outdoor games facilities. To bring overall personality, teamwork and leadership qualities among students, the institute encourages students to participate in various sports. The playground has been developed for outdoor games like cricket, football, volleyball etc. A separate indoor facility is built to take care of indoor sports and games like carroms, chess, badminton etc. The institute has few facilities for gymnasium.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Response

The library of college is not automated within integrated library management system. We have small infrastructure in our college. In one room library is going on since July 2005. At present, library has more than 14000 books in various subjects such as chemistry, zoology, botany, mathematics, physics, political science, hindi language, english language, commerce in undergraduate program. In the library computer, the downloaded e-books are available for students. They can read and store in pen drive or other drives. All the books are issued for students and teachers. The issued related all data is recorded in registers. The college is recorded information of students in library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0.3

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Response-

All the computing facilities are regularly monitored, replaced and upgraded in institute. Few laboratories has LAN connected through cable facilities. In order to maintain of network institute, have managed routers well as managed switches. Internet is available 24x7 in campus for academic purpose. Each building of campus also connected with limited Wi-Fi which having minimum range of 20 Mtr capable to connect many users to single device. Students are encouraged to use internet facilities for academic purpose. The computer laboratory is equipped with LAN connection. Internet with limited Wi-Fi is available in the campus. While the college has been using the service of BSNL.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 62.48

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response

All the norms fulfil by given Chhattisgarh govt of higher education. The establishment of college is given following here

Laboratory: Only one laboratory is sanctioned in college. In this laboratory, zoology, botany practical work has been done in institute. The other laboratory like chemistry, physics, computer science, geography are running in class rooms. In this college only one technician out of three and 02 attendant out of five.

They are assisted for maintaining laboratory.

Library: We have small library in institute. There is not sanctioned post for librarian, library is working under the supervision of incharge librarian. In the library, there are not book lifter available, our college staff help to students for issue books

Sports: In our college, indoor and outdoor games facilities are available. There are not sanctioned the post of sports officer in college. The in-charge sports officer manages all the sports like indoor and outdoor games with supporting staff.

Classrooms: There are a total number of 06 classrooms in the college. Optimum utilization of the classrooms is ensured through a tight time-table. The college is running in two shifts such as morning (Science and commerce) and Evening shift (Arts). The four class rooms have been used as laboratory such as chemistry, physics, geography and computer science. The classes are also running in laboratory. The time table for classrooms is prepared by the time table committee before the commencement of the annual where classroom-wise schedule is clearly stated.

Power Supply: The college obtained a dedicated power line from the CSPDCL. The college has well established systems and procedures on place for maintaining and its utilization of various for infrastructure and other facility

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 66.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
924	707	495	474	540

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.72

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	25	22	31	20

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 19.33

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 46

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Response

Students are active participant in the student union election that is conducted each year. There are candidate in different portfolio of student council and they are elected by election or merit, which depend upon the university rule and regulations. Student council comprises of one class representative from each year in arts, commerce and science stream. The student council plays a vital role in the administrative and academic activities. They also organize college week, freshman social and farewell and other activities. In the academic section they involve in organizing programmes like debating, cultural literary competition, quiz and other activities. They also represent the college in youth festival and other important events. The NSS organize various programmes- road safety rally, Women's day celebration, Environment Day

celebration etc. and other activities. Besides these the students actively participates in the events/ programmes organised by the following committees/ Bodies- Gender-Sensitisation Cell, Disciplinary Action Committee, NSS Unit, Cultural Programmes Committee (formed for specific occasion) Personality Development Cell, Library Committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 56.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
67	74	50	43	48

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response

The college alumni association was formed in the presence of the Principal, Faculty members, Office staff, students, Ex-students and other stake holder of the college. The registration of the Alumni Association is under process. The association provides benefits and services through which it maintains a strong bonding with our institution. The Association conducts general meeting once in a year and executive meeting based on the necessity to render views and suggestions for the advancement of the students and the college. All the members of the association actively participated in the various ceremonies function. Institute organizes online webinars of alumni through video conferencing for our students. These webinars facilitate the

contact between alumnus and students. Students are also trained for different skills sets through these sessions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs



Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Response-

The institute is committed to explore higher education for girls. Govt. girls college aims to continuously strive and provide girls education in a healthy learning environment. The governance of the institution is reflective with vision and mission, which are given here.

VISION-

The main focuses of our institute are given here.

- It is only girls college in whole district of kabirdham hence the institute is focused for enhancing of girls education.
- To provide better education for girls and built-up personality development.
- To benefit among student directly, which have been provided by central/state government policy/immerging program/scheme.
- To linkage all government department of district head quarter for providing facility with knowledgeable source such as field work, industrial visit.

MISSION- Our institute the following missions are pointed out, which are given here

- To provide the best education opportunities in the most conductive work culture with professional and dedication in progressively.
- To enhance girls education toward higher education in national international level.
- To built-up their innate talents and qualities and unfolding their potentialities through curricular and co-curricular activities.
- To promote the use of technology to overcome the barrier between theoretical and practical knowledge.
- To make self-dependent to students with life skill and acquire professional knowledge to students.
- To explore information and communication technology (ICT) knowledge

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The principal constitutes various committees and cells with representatives from teaching, nonteaching staff and students for smooth functioning of the college. Decisions about various co-curricular and extra-curricular activities to be conducted are taken in the meetings of the committees by the principal, teaching, the non-teaching staff and students. The committee such as exam committee, discipline committee, student council, cultural committee is functioned in college and actively participated for management of college. The various criteria and cells under IQAC consisting of the teaching and non-teaching staff are an example of decentralization and participative management of the institution.

Case Study:

An annual examination committee is formed by the principal for smooth conduct of the examination. The committee conduct annual examination in three shift morning, afternoon, and evening college at academic sessions. Before the commencement of the examination, the examination related documents were prepared by shift superintendent and their assistance. The supporting staff which includes the non-teaching members of the college, helps in the entire logistics of the examination procedure. This is an example of the culture of decentralization and participative management of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response:

The institute focus for fulfil of vision and mission of college by institutional perspective plan. The institute is systematic planning for achieving goal for girls education. The institute provide all the facility among students which has been provided by government such as scholarship. For the development of personality of students, the institute organise various program, like seminar, debate, group discussion. The institute provide best education opportunities in work culture with highest level of professional and dedication in progressively. The institute organize curricular and co-curricular activities for built innate talents and qualities and unfolding their potentialities. The institute organize national science day for exploring knowledge. Our many students participated in various activities in college and district level. The students have used ICT for seminar. The institute promoting the use of technology to overcome the barrier between theoretical and practical knowledge.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Response:

The institute is government body. The governing body of the college is the main authority to plan and supervise the functioning of the college. Principal is the academic and administrative head of the college. He plans, co-ordinates and looks after all the activities of the college with the help of the other staff.

Administrative set-up:

There is an administrative staff in the college to assist in the administrative activities of the college which is headed by the senior assistant. There are several sections of administrative setup such as account, establishment, dispatch, store, sections and all departments. The finance and establishment branch of college maintain to all the record of employee service (GPF/CPS) books and letter dispatching. Then employees take benefit for various scheme of leaves, annual increments, which has been recorded. The government has facility for accounts training for class three employees. The **head of the departments, sports and library incharge** are appointed by the principal to carry out the administrative and the academic responsibilities of the departments with the help of the faculty members. The IQAC has important role in administration of college.

Service Rules:

The institute is working under the government. The college follows rule and regulations as per the service rule 1961 and 1965 of the government. This type of service rule is linkage with all departments.

Recruitment and Promotional Procedure:

The recruitment is done as per chhattisgarh government rule. For the purpose of promotion, a departmental promotion committee, verifies and computes the academic performance index (API) of the candidates. The external screening committee approves the promotion of the candidates and the proposal for promotion is sent to the department of higher education for necessary action. For non-teaching staff, the proposal for promotion is sent by the principal to the department of higher education on the basis of performance and seniority.

Grievance Redressal Mechanism:

The grievances of the student are resolved by Grievance Redressal Cell in consultation with the Principal.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response:

Satisfied employee is an asset for any institute and such employee can make the institute productive place, the management has given several welfare measures and schemes for the faculty, non-teaching staff and students. The institute has effective welfare measures for teaching and non-teaching staff. The various welfare schemes is provided by govt for employee at the joining of service such as Group Insurance Scheme (GIS), Employee provident fund (EPF), Central provident scheme (CPS). The institute has facility in festival advance rupees for third and fourth grade employee. The institute sanctioned different types of leave for staff welfare which is Maternity leaves for female teaching and non teaching staff, Paternity leave for male teaching and non teaching staff.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	01	01	01

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 6.67

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	01	02	01

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response:

The institute has adapted annual self-assessment for the performance-based appraisal system. Self-appraisal forms are filled by each staff member. The performance appraisal system is compulsory for teaching and non-teaching staff. The appraisal form contains general information, academic background, qualification up gradation, workshop attended during the year, teaching –learning and evaluation related activities, co-curricular & extracurricular activities, research & publications, number of academic &

research projects carried out and other academic contributions. The teaching staff fill PBAS form in detail. The teaching staff mention calculate his API (Academic performance index) scores. For Non- Teaching staff, the college conducts some program which check the ability and talent of them.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College conducts internal and external financial audits regularly. It has a well-framed accounting and auditing system evolved over the years of experience. The accounts are maintained by the Accounts Section. The internal auditing committee monitors the expenses and checks the cash book throughout the year. Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily Fees Collection), Voucher and Bills. The same is documented via a specialized team of accountants in the college. The student tuition fees account, university fees account, special fees account along with the General Non-Salary (GNS) accounts, autonomy account, self-finance, Janbhagidari accounts are audited as per the government rules and by a chartered accountant. For GOVT. GRANT RUSA GRANT the same procedure is being followed. Once in five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts maintained by the College. Government audit has been carried out up to 2015. This financial audit process is very important because any financial discrepancy observed in audit is taken very seriously and affects the pension fixation procedure of the head of the institution. Thus extra efforts are put by the Principal on the account persons to keep cash books of every head ready and correct.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 16.91

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise

during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.93	4.641	3.72	2.298	2.316

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response:

The government provides a budget for salary, miscellaneous etc. in the institute. Then the institute manages using funds. The institute adopts the annual budget procedure with satisfied resources for repetitive and non-repetitive required expenses, learning resources. During the academic sessions, the students give a fee for admission in various streams, thereafter collecting the fund in college. The resources available from collection of student's required fee in institute. After admission, the Janbhagidari samiti of the college decide to use Janbhagidari funds for institute developments. After final approval the standard procedure adopted for procurements. The college is running on two shifts such as morning and evening shifts. It is the only girls college in the district of Kabirdham hence the enrolment of students are increasing in every academic session. The institute has small infrastructure but uses all resources and manages all the things for conducting college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response:

The institute focuses on fulfilling the vision and mission of college by institutional perspective plan. The institute is systematically planning for achieving the goal for girls education. The institute provides all the facilities among students which have been provided by the government such as scholarships. For the development of personality of students, the institute organises various programs, like seminars, debates, and group discussions. The institute provides best education opportunities in work culture with the highest level of professional and dedication progressively. The institute organizes curricular and co-curricular activities for building innate talents and qualities and unfolding their potentialities. The institute organizes national science day for exploring knowledge. Our many students participated in various activities at the college and district level. The students have used ICT for seminars. The institute promotes the use of technology to overcome the barrier between theoretical and practical knowledge.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institute constitutes an internal quality assurance cell (IQAC) as per the guidelines. The cell is represented by faculties of all the departments as per the office order of the institute. The institute exist a fixed policies on academic and administrative systems with respect to the process of teaching and learning and evaluation system, maintain the academic performance and qualification improvement, faculty appraisals, student feedback with action taken etc. The Internal Quality Assurance Cell (IQAC) of the Kanya Mahavidyalaya has been make an effort to develop good working culture, consistent functioning actions to enhance the academic and administrative performance of the institute to promote quality standards by institutionalization of best practices. The major efforts taken by IQAC are improvement of ICT based facilities in the departments, for the faculties. Enriching the library through establishment of tie ups with other libraries, promoting quality assurance policies in the institute, development of mechanisms and outcomes with the stakeholders by maintaining modifying teaching learning methodologies, updating college websites and through alumni meet, parent teacher meetings etc. Under skill development cell the various activities have been conducted continuously. Academic and administrative audit of the all departments were carried out.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response: The main objective is to ensure that our students have the personality, exposure, skills and self-confidence to take on the most urgent challenges and assignments starting from day one of their employment.

Institute has formed Internal Complaint Committee, Sexual Harassment cell for solving gender related issue and promoting gender equity programs.

The institute campus is secured by 24 hr. surveillance of CCTV.

- Annual gender sensitization action plan

YEAR	2015-16	2016-17	2017-18	2018-19	2019-20
NO. PROGRAMS	OF02	02	02	02	02

- Specific facilities provided for women in terms of:

As a Girl's college, the institution is very sensitive to the safety and security of the students, highly concerned about the academic and values the comfort level of its pupils. To maintain a healthy academic atmosphere free of fear, stress and discomfort, the institution has been working all along in the following specified areas:

Safety and Security: The institute provide safety and security to students.

- The College ensures that every safety and security related committee has women representatives.
- Video surveillance in the form of active CCTV cameras is deployed in the nook and corner of the campus.
- LED's makes the campus full lighted.
- Functional fire extinguishers installed in key positions.

Counselling:

- The institute conducts many programs regarding counselling such as safety of girls, sexual harassment, career etc.
- Many awareness programmes are conducted by the National Service Scheme conduct for enhancing to empower women.
- Students are informed and guided to visit the Scholarship Portals for applying to various online scholarships.

Common Room:

The institute has small infrastructure. The institute is providing all the facilities to students in campus. The institute has common room for girls students.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Response: The institute has few waste management facilities. The degradable and nondegradable waste management systems are discussed.

Solid waste management

Solid waste is collected at the collection bin by the staff, students. These collection points are cleared once in every one months. NSS regularly conduct campus cleaning drives, and also help to segregate waste

after college events.

The garbage disposal vehicles of the Nagar Palika Municipal corporation Kawardha. Collects “**Sukha and Geela Kachera**” from college campus.

Liquid waste management

- The Plant uses natural techniques to recycle water, making it eco-friendly.
- The sewage water is absorbed by septic tank and Soak pits in campus constructed during the Building construction functional and carries the liquid waste across campus to the drainage system which is underground, and there is no open sewage or sewerage system on campus.

E-waste management

The institute has e-waste collection centre in campus. The major e-waste such as written off instruments/equipment's, printers, computers. Electronics gadgets, circuits, kits have been written off on regular basis and inform to higher authority for further action as per govt. norms. The Scrap Disposal Committee oversees the disposal of E-waste. They are either disposed appropriately or recycled.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:- The institute has been continuously conducting many programs for promotion of inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic

and other diversities.

The institute has organized different types sports, cultural activities in campus for providing exclusive environment. Memorial days like International Yoga and Women's Day, AIIDS day etc. are celebrated in the college. The institute has established grievance redressal cells for solving cultural issues and providing positive environment.

The institute organizes different cultural programs to celebrate the cultural diversity of India.

Students from cultural and different regional backgrounds participate in such programs and present their regional or cultural dances and songs.

The institute organized different cultural events on different occasions like annual function, Independence Day etc.

To provide to the linguistic diversity, all student related competitions like Essay Writing, slogan are conducted in Hindi and English language.

The departments of the college conduct seminars, quiz programs to promote communal harmony and tolerance.

Institute has code of conduct for teachers, students and other staffs which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

The institute has organized various activities regarding constitution of India. From, this type of activities, it may benefit to citizens about learn to law about constitution of India. the students participate on program and college staff help to student for presentation, which reflect Indian culture by cultural events.

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties. The institute employees and students give responsibility for admitting indian constitution and its rule and regulations.

File Description	Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response:

The institute celebrates national, international day, events and festivals. The institute must celebrate national day like Independence Day, Republic day of India. In the occasion of national days, the institute does work along with students and staffs for cleaning campaign, tree planting etc.

The institute celebrates days, events and festivals such as Gandhi Jayanti, International Yoga day, Hindi Diwas, NSS establishment Day, International Women Day, Birthday of Rajmata, AIDS Day, Human Rights, Voter awareness program, World tribal day, Teachers' Day, Rastriya Ekta Divas, science day etc., and thereby educate students of their importance. Pledges are regularly taken by all concerned. The National service scheme organize and celebrate many programs in college.

File Description	Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices I

1. **Title of the Practice:** - Impact of girls college for higher studie

2. **Objectives of the Practice**

- To explore importance of higher education in situated area.
- To increase enrolment ratio in institute.
- To enhance the abilities, knowledge and built personality skills among the students.
- To provide healthy environment for academic.

3. The Context

The institute covers remote and backward areas for girl's education. It is only girl's college in whole Kabirdham district of Chhattisgarh. Hence, it is opportunity to enhance girl's education ratio in Kabirdham. The implementation of education in situated areas are difficult due to lack of proper knowledge and importance of education. The student-teacher ratio is very weak. The institute faces challenges for seating in classrooms, laboratories, and books. It means that lack of infrastructure and financial support is a major issue for implementation in the institute.

4. The Practice

For the best education in a healthy environment is our mission. Our institute has built a good plan for exploring higher studies. In the beginning of the academic session, the faculty members discuss exploring academic and other activities. While making plans, different suggestions from faculty members are considered in a meeting.

5. Evidence of success:

The institute maintains a record for admission of students in undergraduate programs. The girls' college impact is increasing year by year because the student enrolled ratio is growing in the institute. The table

shows that impact of girl's college for higher studies because the enrolment ratio is increased year wise.

Year	2015-16	2016-17	2017-18	2018-19	2019-20
No. of admitted students	705	777	800	1098	1312

After the admission students actively participated in different activities because the institute provides a better environment for girls' education. Students are actively participating in different activities, it makes a positive improvement in students like personality development, communication skills etc. The students who scored in academics and participated in other activities are appreciated with certification and prize.

6. Problems Encountered and Resources required:

The small of infrastructure is a major issue for implementation of practice. The teacher student ratio is very high. The Teachers are appointed for teaching to student but many extra works come in institute, it creates problems for implementation.

7. About the institution- The Principal, Govt. Rajmata Vijayaraje Sindhiya Girls College Kawardha, Kabirdham, Chhattisgarh 491995

Website- www.rvrsgirlscollegekawardha.ac.in

Email- rvrsgirlscollegekwd@gmail.com

Best Practice- II

1. Title of the Practice: Students Participation in Extra-Curricular Activities

2. The objective

- To encourage to students, staffs for eco-friendly environment and plantation.
- To encourage to students for participation in programs.
- To explore social and health awareness programs.
- To generate social responsibility and scientific temper among students.
- To create cultural and sports activity in institute.

3. The Context

Extracurricular activities are a vital element for development of students. The college has organized many extra-curricular activities like cultural, sports, science day celebration etc. Many students participate in the activities. Professor has many works in institute. Most of the teachers are working as professor in charge for conducting programs. Due to lack of complete activity knowledge, it is major issue for implementation activities.

4. The Practice

The college organize many extra-curricular activities like cultural, sports, science day celebration, yoga etc. The institute identify talented students for extracurricular activity. It is an event showcasing the efforts and expertise in creating innovative solutions to real-world problems by students from all over Chhattisgarh.

5. Evidence of Success

Extracurricular activities have far-ranging benefits that touch on many aspects of a student development. The students participated in extracurricular activities in institute. Our students have participated in many programs.

The name of programs is discussed here

- Student Participated in SVEEP Program.
- Students participated in literally events, sports and cultural activities.
- Participated in social awareness programs.
- Student participated in seven days in NSS camp.
- Participated in minority rights day.
- Participated in Vanmaali Srijan.
- Participated in Yoga.
- Participated in youth parliament.
- Participated in youth for ekatmta.
- Participated in youth spark.
- Participated in adventure camp.

6. Problems Encountered and Resources Required-

For the implementation of sports activities, lack of proper playground and trained sports officer is major issue for sports activity implementation. The skilled person is not available for implementation of practice. The time bounding is major issue for girls students in practice and achieve their goals. The lack of funding is major issue for overall development.

7. About the institution- The Principal, Govt. Rajmata Vijayaraje Sindhiya Girls College Kawardha, Kabirdham, Chhattisgarh 491995

Website- www.rvrsgirlscollegekawardha.ac.in

Email- rvrsgirlscollegekwd@gmail.com

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

The institute has play important role for exploring women education in Kabirdham district of Chhattisgarh. The institute covers tribal belt area for girls education. It is small district of Chhattisgarh state. The district is divided in four blocks such as Kawardha, Bodla, Sahaspur lohara and Pandriya. The district headquarter is Kawardha hence the large number of students attempt for admission in girls institute. The institute is established from 2005. On that time college was started from three students. Currently, the students enrolled for higher education in institute more than thirteen hundred. Therefore, the institute aims to continuously strive to provide education to girls in a healthy learning environment. The institute provides best environment for sharing knowledge, information and experience among students. Institute provides adequate infrastructure, equipment and sports facilities in harmony with nature. It draws attention in the mind of the people the institute aims at highest academic standard through its emphasis on various student development programs. To provide holistic value-based education abilities hence the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. The institute is providing all the facilities for girls education.

Distinctive features of institute:

- Institute provided holistic education to develop skills, knowledge and values through well-structured curriculum aspects.
- The institute has small infrastructure but providing adequate facilities to girls students for preparing her skill in different areas.
- The institute provided syllabus, last five-year question bank for with the help of teachers. The institute also organize invited lectures on various subject for gaining knowledge to students.
- The student NSS wing is active in order to absorb strong social values in our students.
- The institute takes conscious efforts to create awareness about energy conservation and renewable energy usage among students.
- The institute has made road map for improving the different aspects of personality developments,

communication skill, leadership qualities, resume writing, etc. and make them ready to face the challenges in different area.

File Description	Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

The college offers quality education to students to achieve their goals of life. The college provides a better environment for teaching, sports, cultural and social activities. Our campus is connected and very much approachable by road. The infrastructure is maintained always clean and green with very good facilities by the institute for all the stakeholders.

Concluding Remarks :

- The institute has a healthy environment for girls education.
- The institute fulfils curriculum aspects during academic sessions.
- The institute is committed to quality higher education in urban and rural areas for economically backward students.
- The institute has various committees to take care of academic, administrative, anti-ragging, grievances etc.
- The concern committee meets regularly and deliberates and corrects the issues from time to time.
- The institute has an academic calendar for smooth functioning of academic and other activities.
- To bring out the abilities of the students, they are allowed to organize social, techno-cultural and sport events through their departmental associations.
- The feed form of the students has been taken regularly and corrective actions implemented for overall growth.
- The students of all the departments have benefitted by development schemes like career counselling, soft skill development, remedial coaching, yoga and meditation etc. for their overall development.
- The institutions inculcate discipline, moral and ethical values among the students for making them good human beings
- The intention of the institute is to bring out the best among all the students and make them all-rounder.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p> <p><i>3)Employers</i></p> <p><i>4)Alumni</i></p> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above</p>																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>594</td> <td>541</td> <td>417</td> <td>403</td> <td>345</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>333</td> <td>290</td> <td>201</td> <td>205</td> <td>147</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	594	541	417	403	345	2019-20	2018-19	2017-18	2016-17	2015-16	333	290	201	205	147
2019-20	2018-19	2017-18	2016-17	2015-16																	
594	541	417	403	345																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
333	290	201	205	147																	
2.4.2	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>2</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	1	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	2	2	2	1	2
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	1	0	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
2	2	2	1	2																	

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 12

Answer after DVV Verification: 37

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
265	257	122	167	105

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
265	237	122	167	105

3.1.2 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.2.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.1.2.2. **Number of departments offering academic programmes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

3.4.1 **The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

3.4.1.1. **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	0	0

Remark : Although MOU is valid for two years : MOU may be considered in as an agreement for that agreement year only

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	0	0	0

Remark : Although MOU is valid for two years : MOU may be considered in as an agreement for that agreement year only

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21.14	10.95	9.38	23.34	29.75

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Observation not accepted as relevant document not attached

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21.39	32.64	25.315	32.285	13.15165

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Observation not accepted as relevant document not attached

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : .Edited as per data submitted.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

105	121	78	97	116
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
67	74	50	43	48

6.2.3

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
393000	464100	372000	229800	231600

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.93	4.641	3.72	2.298	2.316

Remark : Observation accepted and converted in lakhs

7.1.5

Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Answer before DVV Verification : Any 4 or All of the above

Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID	Extended Questions
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1.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 271 986 383"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1312</td> <td>1098</td> <td>800</td> <td>777</td> <td>705</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 463 986 575"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1312</td> <td>1101</td> <td>800</td> <td>777</td> <td>705</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1312	1098	800	777	705	2019-20	2018-19	2017-18	2016-17	2015-16	1312	1101	800	777	705
2019-20	2018-19	2017-18	2016-17	2015-16																	
1312	1098	800	777	705																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1312	1101	800	777	705																	
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 775 986 887"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>620</td> <td>595</td> <td>515</td> <td>470</td> <td>470</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 967 986 1079"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>359</td> <td>344</td> <td>299</td> <td>272</td> <td>272</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	620	595	515	470	470	2019-20	2018-19	2017-18	2016-17	2015-16	359	344	299	272	272
2019-20	2018-19	2017-18	2016-17	2015-16																	
620	595	515	470	470																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
359	344	299	272	272																	
2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1238 986 1350"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>12</td> <td>12</td> <td>12</td> <td>12</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1431 986 1543"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>12</td> <td>12</td> <td>12</td> <td>12</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	12	12	12	12	12	2019-20	2018-19	2017-18	2016-17	2015-16	12	12	12	12	12
2019-20	2018-19	2017-18	2016-17	2015-16																	
12	12	12	12	12																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
12	12	12	12	12																	
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1704 986 1816"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>21.14</td> <td>10.95</td> <td>9.38</td> <td>23.34</td> <td>29.75</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1897 986 2009"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>021.14</td> <td>010.95</td> <td>09.39</td> <td>023.34</td> <td>029.75</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	21.14	10.95	9.38	23.34	29.75	2019-20	2018-19	2017-18	2016-17	2015-16	021.14	010.95	09.39	023.34	029.75
2019-20	2018-19	2017-18	2016-17	2015-16																	
21.14	10.95	9.38	23.34	29.75																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
021.14	010.95	09.39	023.34	029.75																	
3.3	<p>Number of Computers</p>																				

	Answer before DVV Verification : 22 Answer after DVV Verification : 21
3.4	Total number of computers in the campus for academic purpose Answer before DVV Verification : 22 Answer after DVV Verification : 21

NAAC