



**Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya,
Kawardha, Dist-Kabirdham(Chhattisgarh)**

Email:- rvtgirlscollegekwd@gmail.com

website:- <http://www.rvtgirlscollegekawardha.ac.in>

Annual Training Report

Session 2019-20

- Purpose of Training-**
1. The development of skills within our Office workers and Teachers.
 2. To promotes continuous improvement.
 3. To promote and enhance the Internal quality of institute by conducting Professional Development and Administrative training activities during 2019/20.

Purpose of Report - To provide an overview of Professional Development and Administrative training completed during 2019/20 and the outcomes.

Activities:-

Sr. NO.	Title of Training	Resource Person	Date	Attended
1	Hands on training on Microscope and other Equipment.	Dr. Richa Mishra, Asst. Prof. of microbiology, APSGMNS Govt. P.G. College, Kawardha	6-11-19	3
2	Awareness of ICT among Non-teaching Staff	Dr. Anil Kumar Sharma, Asst. Prof. of Information Technology, APSGMNS Govt. P.G. College, Kawardha	11-12-19	6
3	How to fill Scholarship form in college	Shri Lawan Singh Kanwar, Asst. Prof. of Hindi, Govt. RVRS Kanya Mahavidyalaya, Kawardha.	21-12-19	6

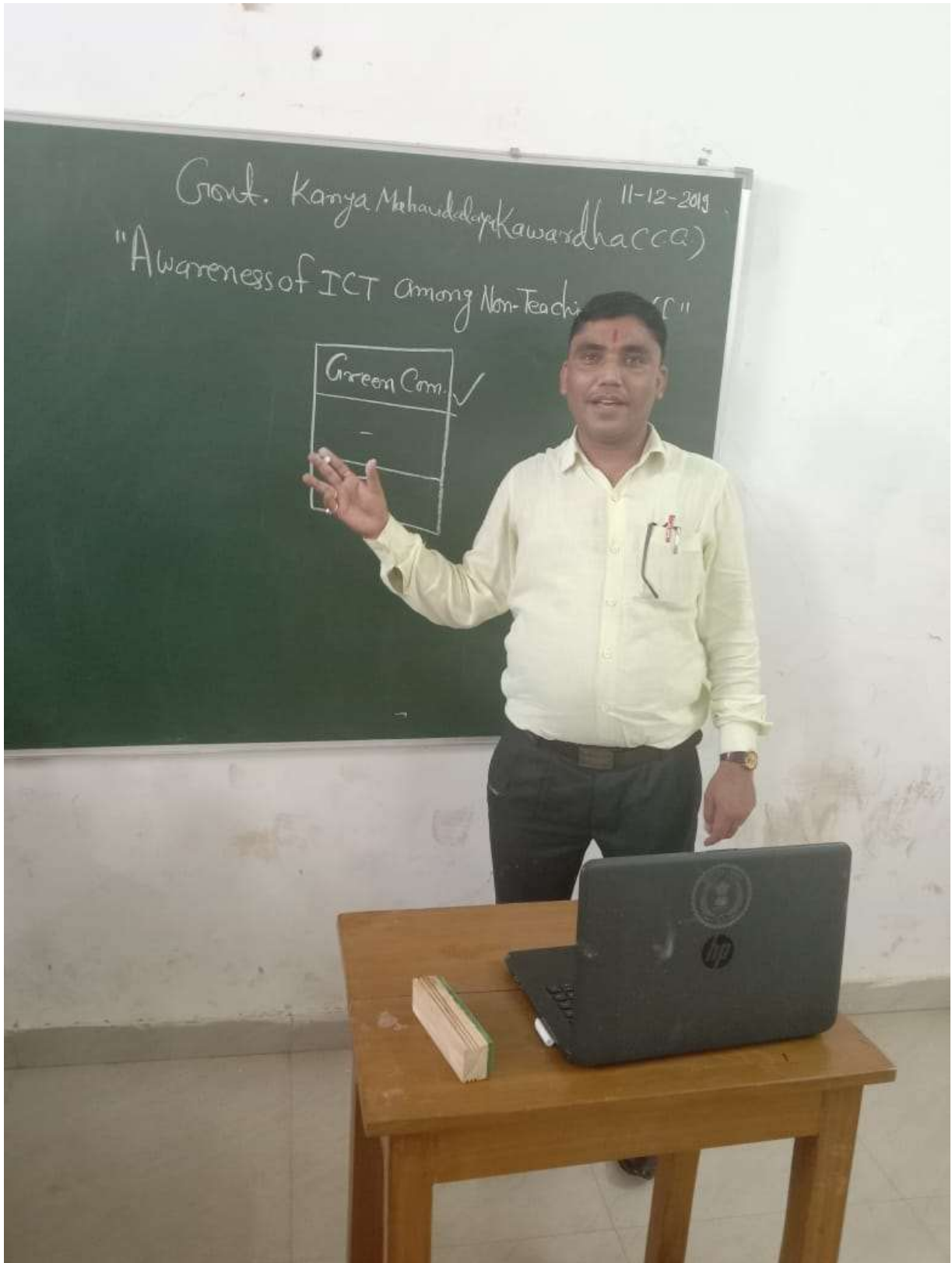
Govt. RVR's Kanya Mahavidyalaya Kavayitri (C.G.)

Date
6/11/2019

Hands on training

Microscope and other equipments.






Principal
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Session 2018-19

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1. The development of skills within our Office workers and Teachers.
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 3. To promote and enhance the Internal quality of institute by conducting Professional Development and Administrative training activities during 2018/19.

Purpose of Report - To provide an overview of Professional Development and Administrative training completed during 2018/19 and the outcomes.

Activities:-

Sr. NO.	Title of Training	Resource Person	Date	Attended
1	Use of internet for office staff	Shri Jaleshwar Kaushik Guest Lecturer Govt. RVRS Kanya Mahavidyalaya, Kawardha	14-09-18	7
2	Computer Application	Dr.Anil Kumar Sharma, Asst. Prof. of Information Technology, APSGMNS Govt. P.G. College, Kawardha	26-10-18	6




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Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya,
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- rvalgirlscollegekwd@gmail.com

website:- <http://www.rvalgirlscollegekawardha.ac.in>

Annual Training Report

Session 2017-18

- Purpose of Training-**
1. The development of skills within our Office workers and Teachers.
 2. To promotes continuous improvement.
 3. To promote and enhance the Internal quality of institute by conducting Professional Development and Administrative training activities during 2017/18.

Purpose of Report - To provide an overview of Professional Development and Administrative training completed during 2017/18 and the outcomes.

Activities:-

Sr. NO.	Title of Training	Resource Person	Date	Attended
1	How to Maintain GPF, Service books of staff	Dr. B. S. Chauhan Professor of Economics Govt. Gajanan Madhav Muktibodh College, Sahaspur Lohara, Kabirdham (C.G.)	25-10-17	3

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Annual Training Report

Session 2016-17

Purpose of Training- 1. The development of skills within our Office workers and Teachers.

2. To promotes continuous improvement.

3. To promote and enhance the Internal quality of institute by conducting Professional Development and Administrative training activities during 2016/17.

Purpose of Report - To provide an overview of Professional Development and Administrative training completed during 2016/17 and the outcomes.

Activities:-

Sr. NO.	Title of Training	Resource Person	Date	Attended
1	Utilization of funds in institute	Dr. B. S. Chauhan Incharge Principal Govt. P.G. College Kawardha, Kabirdham (C.G.)	14-09-2016	8
2.	Research and Innovation	Dr. Deepti Tikariha Assistant Professor in Chemistry Govt. P.G. College Kawardha, Kabirdham (C.G.)	16-09-2016	05



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Annual Training Report

Session 2015-16

- Purpose of Training-**
1. The development of skills within our Office workers and Teachers.
 2. To promotes continuous improvement.
 3. To promote and enhance the Internal quality of institute by conducting Professional Development and Administrative training activities during 2015/16.

Purpose of Report - To provide an overview of Professional Development and Administrative training completed during 2015/16 and the outcomes.

Activities:-

Sr. NO.	Title of Training	Resource Person	Date	Attended
1	One day workshop on management of Laboratory in Departments	Shri Asit Kumar and Dr. Birendra Kumar, Assistant Professor, Govt. RVRs Kanya Mahavidyalaya, Kawardha, Kabirdham (C.G.)	08-12-15	4




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