



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvrsgirlscollegekwd@gmail.com](mailto:rvrsgirlscollegekwd@gmail.com)

website:- <http://www.rvrsgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**

**Session 2020-21**

**Meeting on**

- 20/01/2021, Wednesday

**Agenda of Meeting**

- Appointment of New Member of IQAC from Administrative background and guest Lecturers against the vacant seats of Assistant Professors.


**Report of Meeting**

Sr.No.	Minutes	Action Taken
1	The position of one member from administrative background is vacant due to transfer of Mr. Anil Kumar Soni ASP Kawardha.	Mr. Manish Kumar Verma, Tahsildar Kawardha has been unanimously selected as a new member of IQAC Committee from administration.
2	Arrangement of Guest Lecturers against the vacant position of Assistant professor in respective subjects.	Committee has decided that the matter will be placed in front of Janbhagidari Samiti for Appointment of Guest Lecturers. The Guest Lecturers has been started teaching from 15/02/21
3	Submission of IIQA in the Last week of March.	Committee has decided that the IIQA will be Submitted in the NAAC portal on 23/03/21
4	IQAC will organize one work shop and science day in the month of February.	IQAC has organized one day district level work shop on the Theme "Laboratory Management" on 02/02/21 and organized webinar on 04/03/21 in the occasion of National Science Day.
5	For the NAAC Assessment Flexes showing Code of conduct, Details of Sanctioned filled and vacant position in the college, Details of College Infrastructure etc. Numbering, name plates, Curtains etc. In front of each and every room as well as laboratory are required.	Orders have been given to corresponding firms for required necessities regarding NAAC Assessment of the College.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar
5	Miss Varsharani Chandravanshi

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvsrgirlscollegekwd@gmail.com](mailto:rvsrgirlscollegekwd@gmail.com)

website:- <http://www.rvsrgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**

**Session 2020-21**

- Meeting on** - 23/11/2020 , Monday  
**Agenda of Meeting** - Progress of Online Teaching and Preparation of SSR.


**Report of Meeting**

Sr.No.	Minutes	Action Taken
1	Preparation of SSR.	IQAC and NAAC committee has allotted Criteria wise work to the Faculties of College. Regular evaluation on progress in preparation of SSR will be done by NAAC committee.
2	Progress of Online Teaching and Completion of Syllabus.	Looking to the situation of COVID-19 online teaching has been started by the regular Assistant Professors and syllabus will be completed accordingly.
3	To Conduct Unit and annual Test according to Academic Calendar.	IQAC has given the instruction for conducting the Annual and Unit test according to the academic calendar and marks will be submitted to the examination committee.
4	Preparation of Departmental Profile, Teaching Plan, Vision and Mission, and SWOT analysis.	Instructions and Formats have been given to the Faculties for preparation of Departmental Profile, Teaching Plan, Vision-Mission, and SWOT analysis.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar
5	Miss Varsharani Chandravanshi

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvsrgirlscollegekwd@gmail.com](mailto:rvsrgirlscollegekwd@gmail.com)

website:- <http://www.rvsrgirlscollegekawardha.ac.in>

***Internal Quality Assurance Cell s(IQAC)***

**Session 2019-20**

- Meeting on** - 25/06/2020, Thursday
- Agenda of Meeting** - Formation of Different Committees and Generation of Feedback System.


**Report of Meeting**

<b>Sr. No.</b>	<b>Minutes</b>	<b>Action Taken</b>
1	Admission Process	Work has been allotted to faculties for the admission of the students in new session.
2	Data collection for filling up different quantitative matrices in SSR	Work of data collection for different quantitative matrices has been distributed among the staff.
3	Generation of Feedback System for students, Alumni and Faculties.	NAAC and IQAC have already started generating various type of Feedback System.
4	Formation of Alumni Association, Parent Teacher Committee, And We help committee etc.	The instructions have been given to staff for formation of above stated committee.

Following Members were present during the meeting on above mentioned date.

<b>Sr. No.</b>	<b>Name of Member</b>
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar
5	Miss Varsharani Chandravanshi

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvrsgirlscollegekwd@gmail.com](mailto:rvrsgirlscollegekwd@gmail.com)

website:- <http://www.rvsgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**  
**Session 2019-20**

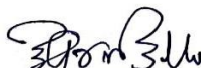
**Meeting on** - 02/03/2020, Monday  
**Agenda of Meeting** - Annual Examinatiopns 2019-20 etc.


**Report of Meeting**

Sr.No.	Minutes	Action Taken
1	University examinations of session 2019-20	Work of Superintendant and Asst superintendant has been allotted to the teachers and instructions have been given to the staff for conducting examination smoothly.
2	Complaint and visitors Registers	Principal gave the instructions to the IQAC for Maintaining Complaint register for the students and visitors Registers in Library.
3	Dynamic Website	Principal gave the instructions for making of Dynamic Website to the NAAC and IQAC.
4	Making of FLEX BOARD	For different committees in the college Flex boards will be displayed showing allotted work to members.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvrsgirlscollegekwd@gmail.com](mailto:rvrsgirlscollegekwd@gmail.com)

website:- <http://www.rvsgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**

**Session 2019-20**

**Meeting on** - 02/12/2019, Monday

**Agenda of Meeting** - Appointment of New Member of IQAC from Administration, Pre final exams, Academic progress use of ICT etc.


**Report of Meeting**

Sr. No.	Minutes	Action Taken
1	Appointment of New Member of IQAC from Administration	Mr. Anil Soni , ASP Kabirdham as a new member from administration and Mr Mohit Maheshwari , Indane , Pandariyahas as a new member from the field of corporate representative has been unanimously selected in IQAC Committee.
2	Pre-Final Exams	Pre-Final Exam will be conducted on the second and third week of January 2020.
3	Progress in syllabus completion	Principal gave the instructions to the Professors of all subjects for completing the syllabus till the end of December.
4	ICT	Principal and IQAC encourages the Art faculty for using the ICT in Teaching.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



**Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya**  
**Kawardha, Dist-Kabirdham(Chhattisgarh)**

Email:- [rvrsgirlscollegekwd@gmail.com](mailto:rvrsgirlscollegekwd@gmail.com)

website:- <http://www.rvrsgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**

**Session 2019-20**

- Meeting on - 25/09/2019 , Wednesday  
Agenda of Meeting - Progress in Curriculum, Updating of Hall in the first floor,  
Attendance of students etc .


**Report of Meeting**

Sr.No.	Minutes	Action Taken
1	Progress in completion of syllabus.	For the session of 2019-20 all the professors informed the principal about progress in the class teaching.
2	Quality of teaching	To improve the quality of teaching professors will ensure the use of digital projector and white board.
3	Attendance of students	Parents of students with short attendance will be informed accordingly.
4	Members of IQAC have been transferred to other places.	New members will be appointed by the IQAC coordinator and Principal.
5	New Computer lab	Looking at the increasing strength of student's necessity of new computer lab is evident. Principal gave the instruction to built Room no.2 as a new Computer room.
6	Quarterly exam	From 30/09/2019 first annual test will start.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar
5	Mr. Jaleshwar Kaushik
6	Miss Niharika Singh Thakur
7	Mr. Ved Prakash Sahu
8	Mr. Kaushal kumar Sahu

  
**IQAC-Co-Ordinator**  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
**Principal**  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)



Govt. Rajmata Vijaya Raje Sindhiya Kanya Mahavidyalaya  
Kawardha, Dist-Kabirdham(Chhattisgarh)

Email:- [rvrsgirlscollegekwd@gmail.com](mailto:rvrsgirlscollegekwd@gmail.com)

website:- <http://www.rvrsgirlscollegekawardha.ac.in>

**Internal Quality Assurance Cell (IQAC)**

**Session 2019-20**

**Meeting on** - 10/07/2019, Wednesday

**Agenda of Meeting** - Admission Process, Seminar classes , Academic Records .


**Report of Meeting**

Sr.No.	Minutes	Action Taken
1	Admission Process for session 2019-20.	For the session of 2019-20 Admission process is going on. IQAC will give information of progress in admission to the Principal and will also ensure formation of Helpdesk.
2	Quality Teaching	To improve the quality of teaching professors will conduct seminar classes and special lectures.
3	Academic Records	IQAC will monitor the Academic records and ensure the follow-up of academic calendar by the faculties.

Following Members were present during the meeting on above mentioned date.

Sr. No.	Name of Member
1	Mr. ASIT KUMAR (Coordinator)
2	Dr.( Mrs) K Tigga
3	Dr. B Kumar
4	Mr. Lawan Singh Kanwar

  
IQAC-Co-Ordinator  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalay  
Kawardha,Kabirdham

  
Principal  
Govt.Rajmata Vijaya Raje  
Sindhiya Kanya Mahavidyalaya,  
Kawardha,Kabirdham(C.G.)